

HSAC Minutes  
November 2, 2022

- I. Call to Order and Roundtable Introductions – J. Roy  
The meeting was called to order at 2:03pm. Meeting held via Zoom. Introductions followed.

*Members Present:*

John Roy – Consumer Advocate  
Donna Groome – Provider  
Chris Zellers – Consumer Advocate  
Joe Faldetta – Provider  
Jamie Moscony – Member-at-Large  
Joe Sittineri – Provider  
Wayne Whelan – Member-at-Large  
Carol Haig – Member-at-Large  
Terri Bryan – Provider  
Christa Loper – Provider  
Joe Fahy – Member-at-Large  
Judy Kunec – Member-at-Large

*Members Excused:*

Mary Dozier  
Bridget DeFiccio  
Rose Kuprianov  
Jeffrey Pierson  
Megan Santiago  
Nichol Hoff  
Lorenzo McFadden

*Interested Persons:*

Elizabeth Reed – NJ DOL  
Sarah Matthews – Habitat for Humanity  
Jen Hirsch – DCP&P  
Rick Hager – NJ DCF  
Jen Zoyac – CSPNJ  
Norma Cordeiro – NJ DVRS  
Peter Belasco – CMC DHS  
Sharon Modzelewski – CMC DHS  
Sabrina Hand – HSAC Coordinator

- II. Additions and Corrections to the Minutes – J. Roy  
Minutes from the 10/5/22 meeting were emailed to voting members. T. Bryan motioned to accept the minutes as circulated and J. Fahy seconded. Motion carried. Once approved by the Council, meeting minutes are posted on the Cape May County website.
- III. Administrator's Report – S. Hand  
S. Hand reported that the County is beginning the annual budget process. The CDHS (by Division) will be submitting its proposed budget to the Board of County Commissioners. It is hoped that funding levels for various programs and services funded through the Department will remain level but there is always the possibility that funding levels may be modified as the budget process moves forward. Regarding contracting, the HSAC office issued the renewal application packets for those

human services' programs funded with County dollars and administered by the HSAC on 10/24/22. Applications are due by 1pm on November 17th. Agencies must be current on reporting (3rd quarter reports must have been submitted to the HSAC office) when submitting their renewal application. Reminder – if hand delivering, the HSAC office has moved to the County Commons in Rio Grande; if mailing, please use the 4 Moore Road, DN 907 address. Regardless of delivery method, applications must be received by 1pm on 11/17/22. The SHSAC is scheduled to meet this Friday (11/4/22). It is hoped that an update on the regulations that govern both the SHSAC and the County HSACs will be provided at that meeting. The SNJCoC completed an application for the 2022 HUD Supplemental NOFO to serve unsheltered homeless. This plan and accompanying project applications were submitted to HUD on 10/20/22. Lastly, as reported in the Executive Committee report, DCF issued a survey to those that are serving on the work group tasked with developing the plans for the statewide resource directory/database. Survey responses were due to DCF by 10/31/22. It is expected that the 2nd meeting of the work group will be convened once DCF has had the opportunity to review the survey responses.

#### IV. State Department Reports:

- DHS – N. Troché  
N. Troché was unable to attend today's meeting. J. Roy noted that the HSAC office forwards all informational emails from NJ DHS including the information on the budget listening session to be held on 11/3 to all on the HSAC distribution lists.
- DCF – J. Hirsch  
A written report with the statistics for the Cape May DCP&P local office for the month of September 2022 was distributed with the meeting packet. J. Hirsch highlighted the following from the August statistics: there were 78 intakes (65 for child abuse/neglect investigations and 13 for child welfare assessments) and 281 cases (a total of 547 children with 88 of those children in a resource home placement). Three (3) children were removed in September. Thus far this year, six (6) adoptions have been finalized. J. Roy asked if the children in resource homes were placed in homes in CMC. J. Hirsch responded that every effort is made to place the children in the home county. Unfortunately, there are not enough resource homes in CMC to meet the need. She added that DCF has simplified the process for "kinship" homes so that other family members/friends may assume guardianship of the children. This is helping to house more children in the County.

#### V. Committee Reports:

- a. Executive Committee – J. Roy  
Minutes from the 10/26/22 meeting were distributed with the meeting packet. J. Roy referenced #9 of the minutes to state that the HSAC will hold its annual awards luncheon at the December Council meeting. Award presentations and lunch will begin at 1pm with the business meeting starting at 2pm. The meeting will be held at the CMC Rutgers Cooperative Extension site.
- b. Disability Services Committee – K. Fitzsimons  
Minutes from the 10/18/22 meeting were distributed with the meeting packet. S. Hand reported for K. Fitzsimons who was unable to attend. S. Hand stated that at the meeting, agency representatives provided an update on their programs and services. Two quick highlights include 1) Resources for Independent Living (RIL) plans to open their new CMC office after the Christmas holiday and 2) The CMC Health Department continues to hold clinics for both Covid and the flu; a listing of clinic dates and times is available at [www.cmchealth.net](http://www.cmchealth.net). S. Hand concluded by reporting that K. Fitzsimons has resigned from the Division of Aging & Disability Services to take a position at ACCC as the Director of the CMC Campus and Community Outreach. While she will continue to attend DSC meetings in her new capacity, she has stepped down as the chairperson.

c. Program Review Committee – J. Kunec

J. Kunec reported that the Committee expects to assist with the review of the County \$ renewal applications.

d. WFNJ-WTW – D. Groome

D. Groome reported that the July statistics were not yet available from DFD. She then stated that while the “official” statistics were not available, she could report that overall, the caseloads have remained consistent even though the number of new applications has increased significantly. This can be attributed to new applicants not completing the application process by not submitting required documentation. The number of SNAP applications is up 95%, TANF applications are up 61%, and GA applications are up 66%. Staff are extremely busy with the recertifications of the regular caseload plus the new applications which must have a determination within 30 days of submission. D. Groome noted that the Division has several new staff members, but they are currently in training, and it will take some time before they are fully trained in application processing. In addition, DFD conducted a data match between participants on the WIC program and the SNAP program. There are approximately 400 households in CMC that are receiving WIC that may also be eligible for SNAP. DFD has sent letters regarding the potential eligibility for SNAP to the identified households. D. Groome concluded by stating that this is all happening as the Division is moving into the busier time of year.

e. CEAS – S. Matthews

S. Matthews reported that the next meeting of the CEAS Committee is scheduled for 11/15/22.

f. CIACC – S. Modzelewski

Minutes from the 10/19/22 CIACC meeting were distributed in the meeting packet. S. Modzelewski highlighted the following from the minutes: 1) Promising Path to Success program, as it relates to CIACC, is to increase youth and family voice with lived experience at CIACC meetings. Two Rutgers representatives of the Promising Path to Success program spoke at the meeting regarding program evaluation activities and the Promising Path Collaboration Series. The Promising Path Collaboration Series will be held on four separate sessions and will showcase the best practices across the State on the following topics: Self/Co Regulation Tools; Debriefing; Workforce Development; and Youth/Family Voice. 2) In the Community Spotlight segment, Shelly Fairman, of the Southern New Jersey Perinatal Cooperative (SNJPC), provided information about the early intervention program for children from birth to age 3 who are showing signs of early developmental delay. SNJPC provides the case manager/case worker for early intervention services. Comparing data from the last 4 months of 2021 and 2022, there was a 69.4% increase in the number of children eligible for services in 2022 which may be explained in part to due to the impact of the pandemic (i.e., decreased interaction, etc.). Outreach is a priority for SNJPC, and they are looking for opportunities to attend events, functions, etc. geared to families. 3) Agency representatives provided updates on their services and activities. Several programs continue to be short staffed. Emergency Psychiatric Screening reported an increase in referrals from August to September (from 11 to 22). There continues to be a lack of inpatient facilities especially in the immediate area. Cape Assist and Shore Family Success Center reported on family fun activities in October. Shore Family Success Center also held an energy assistance day in October. 4) CIACC discussed the NJ Statewide Student Support Service (NJ4S) Network Concept Paper and sent comments to the New Jersey Department of Children and Families. Comments are listed in the minutes, and in general, relate to the loss of safe places provided by School Based Youth Services program, the funding allocations especially for small counties, and methods for incorporating current local prevention programs into the NJ4S model. The next CIACC meeting will be held on November 16<sup>th</sup>.

g. Membership – C. Loper

C. Loper reported that the Committee's written membership report which lists the Committee's recommendations for CY 2023 HSAC officers was distributed with the meeting packet. As is stated in the HSAC bylaws, Council officers will be voted upon at the last meeting of the calendar year for the upcoming year. Thus, the vote will be conducted at the December meeting.

A motion was made by W. Whelan and seconded by J. Moscony to accept the committee reports as presented. Motion carried.

VI. Liaison Reports

a. Area Agency on Aging Advisory Council – M. Dozier

S. Hand reported for M. Dozier who sends her apologies, but she had a schedule conflict with today's meeting. S. Hand noted that M. Dozier did send a written report which was included in the meeting packet. She highlighted the following from the report: 1) Medicare Open Enrollment began on 10/15/22 and runs through 12/7/22. The Division is offering a combination of in-person and phone appointments. Appointments are booked well into November, but Wednesdays have been set aside for walk-ins. This is the one-time per year that changes can be made to Medicare Part D prescription plans for the upcoming year. 2) The Division partnered with the CMC Department of Tourism on a marketing campaign to promote vaccine access and services offered through the Division. Commercials and billboards remain active. 3) The Division recently completed the 2023 Statewide Respite Grant; it was due to the State on 10/31/22. The Division is currently working on the 2023 Area Plan Contract; it is due to the State by 11/10/22.

b. Workforce Development Board – T. Bryan

T. Bryan prepared a written report which was included in the meeting packet. She then reported the following: 1) The Cumberland/Salem/Cape May County WDB received all green and yellow measures on the performance standards for Program Year (PY) 2021. This means that the local area met or exceeded all performance standards required by NJDOL and USDOL. and 2) The remainder of the report provides program and referral information. Contact information is listed for all services/programs.

VII. Old Business

There was no *old business*.

VIII. New Business

1. J. Roy reported that Cape-Atlantic INK, CMO for Atlantic and Cape May counties, issued an RFP for Community Development Resource dollars funded through CSOC. The HSAC office distributed to all on the HSAC distribution lists. He explained that the date listed for the non-mandatory bidder's conference was incorrect. The correct date is 11/10/22. If anyone has any questions about this funding or eligible projects, they are encouraged to attend the bidder's conference.
2. D. Groome stated that with the beginning of November, we are on the cusp of Code Blue (CB) season. In CMC, the Townships of Middle and Lower provide warming center (WC) services during CB declarations (a CB is called when the temperature reaches 32 degrees and below). The WCs operate on a rotational schedule; Lower Township is active for November. CMC Fare Free (FF) transportation provides transport from designated pickup locations to the WC. Branches is open from 6:30am until 1:30 pm and from 4:30pm to 6pm on days that are CB. D. Groome noted that the CB schedule with the information on transportation and Branches services is shared with all the advocacy groups. She asked S. Hand to distribute to HSAC members and interested persons; S. Hand responded affirmatively. D. Groome concluded by reminding those present that CB is weather not calendar dependent.

3. R. Hager of DCF Outreach announced that NJ DCF has recently updated the contact information for the 57 Family Success Centers operated by the Department. The revised webpage now includes email contacts, web addresses, social media, and program name changes. This is the link: <https://www.nj.gov/dcf/families/support/success/>.

IX. Public Response

There was no public response.

Meeting adjourned at 2:40pm.