

HSAC Minutes  
September 4, 2019

- I. Call to Order and Roundtable Introductions – J. Roy  
The meeting was called to order at 2:02pm. Roundtable introductions followed.

*Members Present:*

Barry Keefe – Member-at-Large  
Mary Dozier – Provider  
Judy Kunec – Member-at-Large  
Nichol Hoff – Consumer  
Katie Faldetta – Provider  
Carol Haig – Member-at-Large  
Joe Sittineri – Provider  
John Roy – Consumer Advocate  
Terri Bryan – Provider  
Donna Groome – Provider  
Megan Santiago – Consumer Advocate  
Bill Desmond – Member-at-Large  
Eleanor McBride – Provider  
Jamie Moscony – Member-at-Large

*Members Excused:*

Lorenzo McFadden  
Jeffrey Pierson  
Rose Kuprianov

*Interested Persons:*

Robin Watston – Arc of Cape May  
Alex Coll – Arc of Cape May  
Christa Loper – RSRCCRRA  
Krista Fitzsimons – Division of Aging & Disability Services  
Jen Hirsch – DCP&P  
Shannon Staino – DCP&P  
Kristen Raring – CMC Human Services  
Sarah Matthews – Habitat for Humanity  
Nelson Troché – DHS Trenton  
Kathryn Gibson – Cape Assist  
Elizabeth Reed – NJ DOL  
Norma Cordeiro – NJ DVRS  
Candace Titanski – NJ DVRS  
Pat Devaney – CMC Human Services  
Sabrina Hand – HSAC Coordinator

- II. Additions and Corrections to the Minutes – J. Roy  
Minutes from the 6/5/19 meeting were emailed to voting members with hard copies available at the meeting. B. Desmond motioned to accept the minutes as circulated and J. Moscony seconded. Motion carried. Once approved by the Council, meeting minutes are posted on the Cape May County website.

### III. Administrator's Report – S. Hand

S. Hand began her report by stating that the activities of the office and the HSAC over the summer months have largely involved subcommittee meetings (minutes are in the packet), projects, and the processing of contracts and financial payments. As noted in the Executive Committee report, the office has also worked on several planning/administrative projects over the summer months. The Youth Services Application and Plan was submitted to JJC by 8/30/19. The County Alcohol 2020-2023 Plan has been approved. The County Alcohol funding application is due to DMHAS by 9/30/19. On behalf of the CEAS Committee, the HSAC office has completed the process of updating the Homeless Services Resource Directory. The Directory was developed in 2016 as part of the 10 Year Plan. A PDF of the directory was sent to all on the CEAS distribution list. In addition, the HSAC office is in the process of updating the recommendations cited in the 10 Year Plan to End Homelessness (developed in 2016) by noting the current status of the each. The 2019 PIT numbers were received in July. The PIT data indicates that there was a total of 90 homeless persons in Cape May County on the night of the PIT count (1/23/19). There was a decrease of 10 homeless individuals; the number of homeless families remained at 12 but there was a decrease of 3 persons in those families from the 2018 count. This equates to an overall decrease of 13 persons. HUD opened the 2019 CoC Competition on 7/3/19. The SNJCoC has completed the local RFP process for renewal and new projects that provide permanent supportive housing for the homeless; the project priority ranking has been developed. The SNJCoC, in conjunction with Monarch Housing, is now working on the CoC application narrative with the agencies recommended for funding completing their respective project applications. The entire package is due to HUD by 9/30/19. With regard to the HTF, the CMC Board of Chosen Freeholders are moving forward with implementation. To that end, there was a second meeting on 6/6/19 to solicit input from the community (agencies, organizations, consumers) regarding the services seen as a priority to be funded through available HTF dollars. This meeting was to build upon the first in that this meeting was to focus on the selection of services to be provided from those identified as a priority as the first meeting. However; the attendance at this meeting was less than expected so County Administration has decided to send the list of questions asked at the 2nd meeting to all the agencies listed on the community stakeholder list, as well as, CEAS Committee participants that did not attend a stakeholder meeting. The survey was sent out on 8/28; responses are due by 9/16/19. In addition, it is expected that HTF Advisory Board membership applications will be available as of 10/1/19 on the County website. Lastly, as announced at the June meeting, the County has embarked on an initiative to reduce paper costs. The primary implication for the HSAC and its subcommittees will be copying of materials – one of the options being considered is to email the meeting packets to those that have RSVP'd that they will attend the meeting with only limited copies available on site. As for flyers/announcements, the copies available at the meeting will be limited to those provided by the sponsoring agency.

### IV. State Department Reports:

- DHS – N. Troché

N. Troché reported on the following items: 1) the Murphy Administration and the NJ DHS are working diligently to provide services to combat the opioid epidemic. An additional \$4 million dollars in funding has recently been awarded through the STAR program. 2) The County Human Services Directors will have their monthly meeting with the Commissioners of DHS and DCF on 9/6 in Trenton. 3) The First Lady is hosting a family festival in Atlantic County on 9/7/19. These festivals are very robust events with a number of services such as eye screenings available on site. DMV representatives will be on site as well to assist with registrations, licenses, etc. The goal is to host a family festival in every county. 4) The Department is working to distribute the left over NARCAN kits from the 6/18/19 distribution day at which over 60,000 kits were issued. Many of the remaining kits were given to shelters. The Department is planning a second round of NARCAN distribution for this fall. The goal for this round will be to work more closely with local providers in each county on the distribution plan. 5) The Department is also in the process

of implementing a SNAP outreach campaign. N. Troché concluded by stating the NJ DHS is also attempting to reduce paper usage. For this reason, many of the updates and news releases from NJ DHS will be provided solely through email. He noted that the CMC HSAC office does an excellent job of forwarding the information received to the HSAC community.

- DCF – J. Hirsch

J. Hirsch distributed a written report with the following statistics with regard to the Cape May DCP&P local office for the months of June, July, and August 2019. She highlighted the following numbers for the month of August: 373 total cases, (this = 719 active children with 134 of those children in resource home placement). The cases breakdown into the following categories: 87 investigation cases, 203 in-home service cases and 83 placement cases (=373 cases). In addition, there were 83 intakes (70 for child abuse/neglect investigation and 13 for child welfare assessment). Thus far this year, 24 adoptions have been finalized.

V. Committee Reports:

a. Executive Committee – J. Roy

Minutes from the 8/28/19 meeting were distributed. J. Roy stated that the minutes are self-explanatory but offered to answer any questions. There were none.

b. Disability Services Committee – K. Fitzsimons

Minutes from the 7/16/19 meeting were distributed. K. Fitzsimons prefaced her report by stating that the Committee was very sad to lose one of its longtime members in S. Matthews. She congratulated S. Matthews on her new position but noted that the Committee was losing a member whose knowledge was wide and whose caring was deep. K. Fitzsimons then reported that the Committee is working to expand representation at the quarterly meetings. She will be contacting several agencies to invite them to begin to send representation to the meetings. K. Fitzsimons stated that the Agency/Program reports section of the meeting provides a very nice summary of activities/projects happening within local agencies. She concluded by announcing that the 10<sup>th</sup> CMC Disabilities Awareness Day will be held on 10/22/19 from 5-8pm at SSSD.

c. Program Review Committee – J. Kunec

No report.

d. WFNJ-WTW – D. Groome

A written report detailing WFNJ/SNAP caseload numbers for Cape May County for April and May 2019 was distributed. D. Groome highlighted the following statistics from the report: GA cases = 129 in April, 137 in May, TANF cases = 103 in April, 99 in May, and SNAP cases = 3,689 in April, 3,632 in May. The WFNJ participation rate for April was 12% and 33.3% in May. She explained that the increase in the GA cases may be related to recent legislation such as the EA extension and the 7 Year Refresh programs.

e. CEAS – S. Matthews

Minutes from the 7/9/19 meeting were distributed. S. Matthews reported that as the minutes indicate, the Committee was updated on local programs operating in CMC, the 2019 HUD CoC Competition, Coordinated Assessment, and the Homeless Trust Fund. There was also a presentation by Milo Hannah on the services provided through the Veterans Multi-Service Center.

f. CIACC – K. Raring

Minutes from the 7/16/19 meeting were distributed. K. Raring reported that the Child Stat presentation was held on 6/18/19. She added that the inherent issues to providing services to CMC youth was well received by DCF. The next meeting of the CIACC is scheduled for 9/10/19.

g. Membership – B. Keefe

The Committee's written report was distributed with the meeting packet. B. Keefe reported that Membership Committee is asking that the HSAC recommend C. Loper and W. Whelan to the Board of Chosen Freeholders for Council membership. B. Keefe made a motion that C. Loper and W. Whelan be recommended to the Board of Chosen Freeholders for HSAC membership. B. Desmond seconded. Motion carried. B. Keefe concluded by stating that as the written report indicates, Council will have one (1) membership opening (consumer/consumer advocate) remaining after these two appointments (pending Freeholder approval). Anyone interested in this membership position should contact the HSAC office for an application.

A motion was made by B. Desmond and seconded by B. Keefe to accept the committee reports as presented. Motion carried.

VI. Liaison Reports

a. MHADA Board – P. Devaney

Minutes from the 8/13/19 meeting were distributed. S. Hand reported for P. Devaney. S. Hand stated that the minutes provide a nice summary of the current activities of the Board. D. Groome asked M. Dozier to comment on the recent Consumer Fraud & Elderly Abuse workshop held on 8/21/19. M. Dozier responded that the presentation was a joint effort by the CMC Prosecutor's Office and the Ombudsman's Office. The presentation included topics such as the "grandparents scam", contractor scams, and adult protective services. It was very well received by those that attended. Many of the seniors were able to speak one on one with the presenters on specific issues. Feedback from attendees indicated that many would like additional sessions on these topics. P. Devaney noted that there was a DRCC training session held on 8/15/19. In addition, Overdose Awareness Day was held on 8/29/19 at the Lighthouse Church. P. Devaney and D. Groome both commented on the powerful impact of this event.

b. Youth Services Commission – K. Raring

Minutes from the 8/13/19 meeting were distributed. K. Raring highlighted the following: the YSC approved the submissions of the 2020 grant applications for Innovations and State Community Partnership/Family Court funding, Judge Rauh will be presiding over juvenile cases effective 9/1/19, and Judge Sheppard will be the presiding Family Court judge. Lastly, the YSC is looking into the need for funding of youth evaluations that will help expedite the placement of a juvenile in a detention alternative. The next YSC meeting is 10/8/19.

VII. Old Business

There was no old business.

VIII. New Business

1. D. Groome announced that David Louderback has been hired as a Veterans Services Officer in the CMC Division of Veterans Affairs. He may be contacting agencies to inquire/learn about services offered so he may then share these resources with local veterans.
2. J. Roy stated that there is a new film being released entitled "Killing Beef". The film provides outreach against gang life as it relays the experience of a former gang member who was shot and his assailant coming together to speak out against gang involvement and the power of forgiveness. J. Roy added that he would like to find a venue to show the film in CMC. He will update Council on his efforts as they progress.
3. R. Watson announced that The Arc will be hosting an open house for the agency's new day and vocational services building on 9/26/19 from 3-7pm. A ribbon cutting ceremony will take place at 5pm. "Save the Date" flyers for the event were distributed.

IX. Public Response

1. J. Roy reminded those present that senior staff from Acenda, Inc. will be conducting a presentation on the agency and services provided at 3pm.
2. Meeting adjourned at 2:50pm.