

**MINUTES OF A CAUCUS MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
HELD IN THE COUNTY ADMINISTRATION BUILDING, 4 MOORE ROAD, CAPE MAY
COURT HOUSE, NEW JERSEY ON TUESDAY, JUNE 22, 2021 AT 3:00 P.M.**

Deputy Clerk Doyle called the meeting to order. The following members answered roll call:

Commissioners Desiderio and Thornton - Present (2)
Commissioners Hayes and Pierson - Virtual (2)
Commissioner Morey- arrived 3:09 p.m. (1)

Statement of the Director:

“This is a notice read pursuant to the requirements of the “Open Public Meetings Act.” At least 48 hours advance notice of this meeting has been provided by posting of the same in writing on the bulletin boards in the County Administration Building, and the County Clerk’s Office and mailing a copy of the notice to the Cape May County Herald and the Atlantic City Press and filing the same with the County Clerk, all being done on Wednesday, January 6, 2021.”

Moment of Silence-Dedicated in memory of Bob Bingham, former county employee.

Flag Salute- Led by Commissioner Pierson

Agenda Items

Presentations:

Vicki Clarke/Doug Burke-Cape May County Chamber of Commerce

Executive Director Clarke and Chairman of the Board Burke briefed the Commissioners on the renovation of the aging building belonging to the organization. It was explained, the building had resided at its current location at the intersection of the Garden State Parkway Exit 11 and Crest Haven Road since June 1973. Mr. Burke began by thanking the Board for their support by way of a \$200,000 monetary gift and a \$1.00 land donation which allowed them to get financing for the project, he said.

Ms. Clarke described various aspects of a plan to raise money for the project. A capital building campaign had been initiated which would allow sponsorship opportunities for the business community to invest in the project. It was hoped that this support would in the long-term help alleviate a financial burden for future boards and members. Sponsorship coupled with naming opportunities would give investors recognition in several areas throughout the building. Sponsorship amounts ranged from \$500 to \$200,000.

The commissioners commented. Each recognized and acknowledged the Chamber as a great and important asset to the County’s well-being and success.

Discussion:

1. Kevin Lare-Purchasing Report

Mr. Lare detailed awards, extensions, or changes to contracts, and competitive contracting of the following resolutions: Res. Nos. 417-21, 428-21 and 438-21.

June 22, 2021, (Continued)

Res. 417-21 authorizing the use of Competitive Contracting for project management/owners representation for Franklin Street School and Government Services District pursuant to N.J.S.A 40A:11-4.1.i.

Res. 428-21 authorizing one-year Maintenance Agreement with Accela, Inc. to provide licensing, support services and preventative maintenance for Envision Software in the amount of \$26,012.70.

Res. 438-21 authorizing Change Order No. 5 with R. Wilkinson & Sons Construction for Safari Café in a net credit amount of -\$30,827.33.

2. Kevin Lare-Administrator Report

Mr. Lare informed that the COVID-19 Leave of Absence Policy which was established and approved in January was due to expire June 30, 2021. Apart from a handful of remote work agreements and accommodations for employees through the LOA policy, most of the pre-COVID workforce was back to work fulltime already, he explained.

He reminded the board they had previously agreed that by the first meeting in July they would begin to meet in person again, as opposed to virtual. Remote access through Microsoft Teams would remain available to the public. The public was also welcomed to participate and attend in person, same as in the past.

3. Robert Church-Engineer's Update

The following resolutions on the agenda to be authorized during the Regular Meeting of Board tonight were acknowledged or discussed by Mr. Church.

Res. 443-21 authorizing the execution of a Shared Services Agreement with the Lower Township Municipal Utilities Authority for Emergency Paving Restoration.

Res. 445-21 authorizing the County of Cape May to enter into temporary Encroachment and Indemnification Agreements with Jersey Shore properties, LLC regarding right-of-way along Landis Avenue, Sea Isle City.

Res. 446-21 authorizing the County of Cape May to enter into Encroachment and Indemnification Agreements with POGO, Inc. regarding right-of-way along Landis Avenue, City of Sea Isle.

Res. 447-21 authorizing the County of Cape May to enter into Encroachment and Indemnification Agreements with Fishing Pier Grille South, LLC regarding right-of-way along Third Avenue, Stone Harbor.

Res. 448-21 authorizing the County of Cape May to enter into Encroachment and Indemnification Agreements with Cape Coachman Realty, LLC regarding right-of-way along Beach Avenue, City of Cape May.

Res. 449-21 authorizing the County of Cape May to enter into Encroachment and Indemnification Agreements with Marco Tarantino regarding right-of-way along Third Avenue, Borough of Stone Harbor.

June 22, 2021, (Continued)

Res. 450-21 authorizing the County of Cape May to enter into Encroachment and Indemnification Agreements with Joseph Iacovino regarding right-of-way along Third avenue, Borough of Stone Harbor.

Res. 454-21 ratifying to enter first option year of the establishment of a pool of consulting firms for 2020 Professional Bridge Engineering Services on an As-Needed Basis.

Res. 455-21 ratifying to enter first option year of the establishment of a pool of consulting firms for 2020 Professional Traffic and Roadside Safety Engineering Services on an As-Needed Basis.

Res. 457-21 authorizing Change Order No. 4-Final in the amount of \$144,399.13 to Midlantic Construction, LLC for Lafayette Street (CR633) Bridge over Cape Island Creek Bridge Repairs, City of Cape May and Township of Lower.

Res. 458-21 declaring an emergency on Madison Avenue (CR653) Pump Station Discharge Failure, City of Cape May.

4. Commissioner Discussions

No discussion.

Moved by Mr. Desiderio seconded by Ms. Hayes to adjourn the caucus. Roll call: Commissioner Desiderio, Hayes, Morey, Pierson and Thornton (AYE-5) (NAYE-None) (ABSTAIN-None) (ABSENT-None). Carried.

Caucus adjourned at 3:35 p.m.

Administrator/Clerk of the Board