

**POLLUTION CONTROL FINANCING AUTHORITY
OF CAPE MAY COUNTY
MINUTES
October 10, 2017**

The Annual Reorganization and 2018 Budget Approval Meeting of the Pollution Control Financing Authority of Cape May County was held on Tuesday, October 10, 2017 at 5:45 P.M. in the Story Time Room of the Cape May County Library, 30 Mechanic Street, Cape May Court House, New Jersey, 08210.

The Chairman announced publically and caused to be entered into the minutes of the meeting compliance with the Open Public Meetings Act, Chapter 231, P. L. 1975 and publication of the meeting notice in The Press of Atlantic City on September 26, 2017.

Members Present:

Patricia Callinan
Jeffrey DeVico
Antwan McClellan
David Perry
Dennis Roberts
Harvey Coccozza, CPA (Ford-Scott)
Doreen Corino, Esq. (Corino Law Office)

NEW BUSINESS:

1. There was an introduction of David Perry as the newly appointed member of the Pollution Control Authority.

2(a). REORGANIZATION.

A motion was made by Jeffrey DeVico and seconded by Dennis Roberts to remain as Chairman of the Authority, for Patricia Callinan to be First Vice Chairman, for Jeffrey DeVico to be Second Vice Chairman, for Patricia Callinan to be Secretary and for David Perry to be Treasurer. All votes for the motion were in the affirmative.

2(b). REORGANIZATION (ACCOUNTING).

A motion was made by Dennis Roberts and seconded by Patricia Callinan to retain Ford, Scott & Associates LLC as CPA for the Authority for 2018 and to sign their Engagement Letter. All votes were in the affirmative.

2 (c). REORGANIZATION (LEGAL).

A motion was made by Dennis Roberts and seconded by Jeffrey DeVico to retain Corino Law Office P.A. as Solicitor for the Authority for 2018. All votes were in the affirmative.

Invoices for 2017 are to be submitted at the December 12, 2017 meeting for Authority approval and authorization.

3. BANK ACCOUNTS.

A discussion was had concerning the existing accounts at Sturdy Bank and the CD renewal. A motion was made by Jeffrey DeVico and seconded by David Perry to maintain the accounts and CDs of the Authority at Sturdy Savings Bank and to leave Dennis Roberts and Patricia Callinan as co-signatories on the accounts. All votes were in the affirmative.

4. REVIEW AND APPROVAL OF THE AUDIT REPORT FOR YEAR ENDING 2016. SYNOPSIS OF CASH RECEIPTS AND DISBURSEMENTS, MEMBERS AFFIDAVIT.

Harvey Coccozza of Ford-Scott Associates gave an overview of the 2016 audit report and audit synopsis, which synopsis is to be published in The Press of Atlantic City. Jeffrey DeVico motioned to approve the 2016 audit report and the audit synopsis. The motion was seconded by Dennis Roberts and all votes were in the affirmative.

5 & 6. REVIEW AND APPROVAL OF PROPOSED 2018 AUTHORITY BUDGET-DECEMBER MEETING.

Harvey Coccozza, CPA for the Authority, explained the 2018 proposed budget and confirmed the current funds maintained by the Authority. The members discussed the second meeting date for adoption of the budget and agreed on Tuesday, December 12, 2017 at 6:00 P.M. subject to availability of the meeting room to be confirmed. Jeffrey DeVico motioned to approve the 2018 budget and to schedule Tuesday, December 12, 2017 as the budget adoption meeting, with dinner following at Alfe's Restaurant, and David Perry seconded the motion, and a roll call vote was taken, with all votes in the affirmative.

7. PUBLIC COMMENT.

There were no members of the public present and no correspondence to be read at the meeting.

8. ADJOURNMENT.

A motion was made by Dennis Roberts to adjourn the meeting, seconded by Antwan McClellan, with all votes in the affirmative.

Patricia Callinan, Secretary

Dated: December 12, 2017